



Cornell University
Cooperative Extension
Dutchess County

2019 Dutchess County Annual CAC and EMC Roundtable

Wednesday, February 27, 2019
Farm and Home Center, Millbrook, NY
7:00pm – 9:00pm

AGENDA

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|-----------------|--|
| 7:00pm – 7:10pm | Welcome and Introduction - <i>Carolyn Klocker, CCEDC</i> |
| 7:10pm – 7:15pm | Role of CACs and the EMC – <i>Danielle Salisbury, CCEDC</i> |
| 7:15pm – 7:30pm | Overview of Current CCEDC Projects and Resources Relevant to Dutchess County Communities – <i>Sean Carroll, Michelle Gluck & Collin Adkins, CCEDC</i> |
| 7:30pm – 8:00pm | The Dutchess County State of the Environment Report – <i>Vicky Kelly, DC Environmental Management Council</i> |
| 8:00pm – 8:45pm | EMC &CAC Presentations (3-4 minutes each) <ul style="list-style-type: none">• Review 2018 Projects/Successes/Challenges• Plans for 2019 Projects |
| 8:45pm – 9:00pm | Discussion of Common Themes <ul style="list-style-type: none">• Common Challenges and Strategies to Address Them• Common Topics for 2019 Projects |
| 9:00pm | Adjournment |



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Primary CAC/EMC Responsibilities

The primary Responsibilities of CACs/CABs include:*

- **Research and Planning:** Conduct research into the land area (and natural resources) of the municipality.
Examples:
 - Assist the planning board in preparing or amending the comprehensive plan
 - Help prioritize important open space areas and advise on strategies for protecting natural resources
 - Help review (and suggest modifications to) development proposals affecting priority areas
 - Help draft local environmental ordinances (waterbodies, aquifer protection, energy smart codes) and encourage their adoption by the local municipality
- **Inventory and Mapping:** Keep an inventory and map all open areas (and wetlands) within the municipality (for proper utilization of such open space and wetlands). A CAC can become a CAB after completing an open space inventory and map, which has been accepted by the municipality. It then has the responsibility to review and evaluate each application received by the local legislative body(s), which seeks approval for the use or development of any open area listed in the open space index. Example:
 - Develop natural resource maps of your municipality using GIS
 - Request custom natural resource maps from CCEDC GIS Lab
 - Obtain existing natural resource maps and inventory data from local, state, & federal agencies (e.g. NYSDEC, NY Natural Heritage Program, USGS, US Fish & Wildlife Service)
 - Engage in a biodiversity assessment in your municipality
- **Coordination:** Coordinate (environmental) activities of unofficial and official municipal bodies active in community planning. Examples:
 - Assist the planning board in preparing or amending the comprehensive plan
 - Coordinate work to review/suggest zoning changes in line with Low Impact Development/Better Site Design (i.e. Clinton and Wappingers)
 - Promote your municipality's involvement with Intermunicipal agreements (watershed planning)
- **Educational Outreach:** Create, print, distribute educational (natural resource protection) books, maps, charts, plans and pamphlets. Examples:
 - Set up an environmental booth at a community day(s) or organize an Earth Day event
 - Help with local watershed or other stewardship projects
 - Work with a local school district on a local environmental education project
 - Educate youth and adults on important issues in the municipality (i.e. invasives such as MaM)
- **Meeting regularly:** Maintain accurate records of open meetings and actions; file an annual report.
- **Other Duties:** Carry out duties that are consistent with the advisory role regarding the development, management, and protection of local natural resources. Examples:
 - Help the municipality to assess and reduce its energy use (conduct an energy audit)
 - Help research local climate mitigation and adaption (ICLEI or NYS CSC Pledge)

* As outlined in Article 12-F of NYS General Municipal Law.



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2019 Dutchess County Annual CAC and EMC Roundtable Notes on Primary CAC/EMC Responsibilities

Responsibilities/Projects	2018	2019
Research and Planning:		
Inventory and Mapping:		
Coordination:		
Educational Outreach:		
Meeting regularly:		
Other Duties/Projects:		



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Notes for Discussion:

1) 2018 accomplishments/projects that worked well:

2) 2018 major challenges/obstacles, or needs:

3) 2019 Plans/Issues that CACs will be working on:

4) Common Themes/Information Needs:

For More Information/Resources, Contact:

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