



**Dutchess County EMC Appointed Members Planning Meeting**  
**Wednesday, February 23, 2011, 6:00-6:45pm**  
DC Farm and Home Center – Director’s Room  
2715 Rt. 44, Millbrook, NY

**AGENDA**

- 6:00-6:05pm Welcome/Introductions
- 6:05-6:20pm Administrative Items:
- Open positions on the EMC – ask Legislature to schedule interviews
  - Listserves & Websites
  - CCEDC Staff Constraints:
    - Planning, CCEDC, EMC and Legislative Meeting
    - Chair: Develop Agenda, Meeting Notice to Listserves, Run Meeting
    - Vice-Chair: In absence of Chair
    - Secretary: Meeting Minutes
    - Website/Email/Legislature Notices
- 6:20-6:30pm Preparation/Planning for Regular EMC Meeting
- Agenda Items for Meeting on 3/23
  - Listening to Issues at Forum & Homework before Meeting
- 6:40pm Other Business/Adjournment

**Tentative Schedule of 2011 EMC Meetings (Listed on Website):**

- March 23, 2011
- April 27, 2011
- May 25, 2011, *Tentative CCEDC Environmental Forum and EMC Meeting*
- June 22, 2011
- September 21, 2011
- October 19, 2011
- November 16, 2011 - *Tentative CCEDC Environmental Forum and EMC Meeting*
- December 7, 2011

## The primary Responsibilities of EMCs include:

- **Research and Planning:** Conduct research into the land area (and natural resources) of the municipality. Examples:
  - Provide input to development proposals affecting priority areas
  - Help CACs draft local environmental ordinances (waterbodies, aquifer protection, energy smart codes) and encourage their adoption by the local municipality
- **Inventory and Mapping:** Keep an inventory and map all open areas (and wetlands). Examples:
  - Help update the Dutchess County NRI
  - Develop educational resources based on the NRI
  - Provide education on the NRI to municipalities/CACs
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- **Coordination:** Coordinate (environmental) activities of unofficial and official municipal bodies active in community planning. Examples:
  - Share CAC information and concerns at EMC meetings and help respond as needed;
  - Help share information among agencies
  - Promote municipal involvement with Intermunicipal agreements (watershed planning)
  - Share information with other EMCs in NYS and with the DEC;
- **Educational Outreach:** Create, print, distribute educational (natural resource protection) books, maps, charts, plans and pamphlets. Examples:
  - Set up an environmental booth at a community day(s) or organize an Earth Day event
  - Help with local watershed or other stewardship projects
  - Work with a local school district on a local environmental education project
  - Educate youth and adults on important issues in the municipality (i.e. invasives such as MaM)
- **Meeting regularly:** Maintain accurate records of open meetings and actions; file an annual report.
- **Other Duties:** Carry out duties as assigned by the DC Legislature that are consistent with the advisory role regarding the development, management, and protection of local natural resources.



## Dutchess County EMC Planning - 2011

<b>Responsibilities/Projects</b>	<b>2011</b>
<b>Research and Planning:</b>	
<b>Inventory and Mapping:</b>	
<b>Coordination:</b>	
<b>Educational Outreach:</b>	
<b>Meeting regularly:</b>	
<b>Other Duties/Projects:</b>	

- **How much time can you realistically provide to the EMC in 2011 (Hours per week):**
  
- **What projects are you most interested in working on /skills you can bring to the EMC:**